

**BROOKFIELD BOARD OF EDUCATION  
MINUTES**

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Brookfield Board of Education  
**Regular Meeting of the Board**  
Wednesday, February 16, 2022

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Location: George Economides Board Meeting Room

**I. Work Session** - Time: 5:30 p.m.

Mr. Adam Lewis, Director of Teaching, Learning and Accountability, reported on Brookfield Local School District testing growth for the 21-22 school year.

Mr. Gibson informed the Board that the winter newsletters have been delivered.

The Middle School OFCC Remediation Project should be going out to bid soon.

We are waiting to find out if we have been awarded grants from the OFCC and Ohio Industry Sector Partnership. We are currently working on a grant for after school and summer programs.

Equipment for the IWIP grant is beginning to arrive.

The drone racing team is planning a March 5<sup>th</sup> race at the district.

**II. Call to Order – Regular Session**

The Brookfield Board of Education called their regular meeting to order at 6:00 p.m. on Wednesday, February 16, 2022, in the George Economides Board Meeting Room.

**III. Pledge of Allegiance**

<b>IV. <u>Roll Call:</u></b>	Mrs. Sarah Kurpe, President	PRESENT
	Ms. Ronda Bonekovic	PRESENT
	Dr. Derek Mihalcin	PRESENT
	Mr. Jerry Necastro	PRESENT
	Mrs. Melissa Sydlowski	PRESENT

**V. Board of Education Reports**

None

**VI. Old Business**

None

**VII. New Business**

None

**VIII. Enrollment Data:**

	Current	Change from Previous Month
Elementary	367	3
Middle	311	6
High	317	-2
Online	<u>24</u>	<u>-5</u>
Total	1019	2

**IX. Superintendent's Report**

**X. Treasurer's Report**

None

**XI. Public Input (5 minutes per individual)**

**TREASURER'S RECOMMENDATIONS**

**#22-02-01**

**APPROVAL OF MINUTES**

1. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the following Board minutes be approved as submitted:

January 14, 2022 – Organizational Meeting of the Board  
January 14, 2022 – Regular Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-02**

**APPROVAL OF FINANCIAL STATEMENTS**

2. Dr. Mihalcin motioned and Mrs. Sydlowski seconded that the January 2022 Check Listing, Financial Report by Fund, Annual Spending Plan and Bank Reconciliation be approved as submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#22-02-03**

**RESOLUTION**

3. Ms. Bonekovic motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the following resolution:

**WHEREAS**, the North East Ohio Management Information Network (NEOMIN) is an Information Technology Center (ITC) currently organized as a statutory consortium under Section 3313.92 of the Ohio Revised Code; and

**WHEREAS**, the Board of Education of the Brookfield Local School District (the "Board") is a Member of NEOMIN; and

**WHEREAS**, Ohio Revised Code Section 3301.075 was amended in 2001 to permit ITCs to be organized as regional councils of governments (COGs) under Ohio Revised Code Chapter 167, as opposed to statutory consortiums under Ohio Revised Code Section 3313.92; and

**WHEREAS**, a large majority of ITCs across the state have since elected to reorganize as COGs in order to take advantage of the various legal, administrative, and operational advantages offered by the COG structure; and

**WHEREAS**, Members of NEOMIN are now likewise desirous to reorganizing NEOMIN as a COG; and

**WHEREAS**, the NEOMIN Governing Board has proposed the attached Agreement and By-Laws to supersede and replace NEOMIN's current Governance Document in order to reorganize NEOMIN as a COG, such reorganization to become effective July 1, 2022;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Brookfield Local School District hereby approves the attached Agreement and By-Laws to supersede and replace NEOMIN's current Governance Document in order to reorganize NEOMIN as a regional council of governments (COG), effective July 1, 2022, and authorizes the execution of same on behalf of this Board by the Board President, Superintendent, and/or Treasurer hereof if any such execution is requested or required;

**PROVIDED, HOWEVER**, that if for any reason the reorganization of NEOMIN as a regional council of governments (COG) does not occur so as to become effective July 1, 2022 as planned, this Board hereby approves the

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continued operation of NEOMIN as a consortium and its membership in that consortium.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-04**

**NEOMIN AGREEMENT**

4. Mrs. Sydlowski motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the agreement between the North East Ohio Management Information Network (NEOMIN) and the Brookfield Local School District in regard to the reorganization of NEOMIN as a regional council of governments pursuant to Chapter 167 of the Ohio Revised Code.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-05**

**FARMERS NATIONAL BANK DEPOSITORY AGREEMENT**

5. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the depository agreement with Farmers National Bank for public funds as presented.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-06**

**POST AUDIT DOCUMENTS**

6. Dr. Mihalcin motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the post audit documents for the 2021 audit of the Brookfield Local School District.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#22-02-07**

**DISPOSAL OF OBSOLETE INVENTORY**

7. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the removal of two hundred thirty-four (234) outdated/unused library materials (title list available in the Board office), including encyclopedias, almanacs, and debate topics.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#22-02-08**

**DONATION**

8. Dr. Mihalcin motioned and Mr. Necastro seconded that the Brookfield Board of Education accept the following generous donations:

<b>Vaughn Family</b>	\$50 donation to food pantry
<b>John &amp; Marge Jones</b>	\$300 donation to food pantry
<b>Judy Kaszowski</b>	food/supplies to food pantry

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**SUPERINTENDENT'S RECOMMENDATIONS**

**#22-02-09**

**RESOLUTION – SLAB HEAVE REMEDIATION**

9. Mr. Necastro motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the resolution to waive competitive bidding and authorize the Board to identify a qualified contractor to perform the slab heave remediation project as submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#22-02-10**

**MEMORANDUM OF UNDERSTANDING – COLLEGE CREDIT PLUS**

10. Ms. Bonekovic motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the memorandum of understanding between Eastern Gateway Community College and Brookfield High School for high school students to

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participate/enroll in Eastern Gateway's "dual credit program" for the 2022-2023 academic school year commencing May 31, 2022.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

#### **#22-02-11**

##### **MEMORANDUM OF UNDERSTANDING – COLLEGE CREDIT PLUS**

11. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the memorandum of understanding between Kent State University and Brookfield High School for high school students to participate/enroll in Kent State's "dual credit program" for the 2022-2023 academic school year commencing July 1, 2022.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

#### **#22-02-12**

##### **OHIO HIGH SCHOOL ATHLETIC ASSOCIATION (OHSAA) MEMBERSHIP**

12. Ms. Bonekovic motioned and Mr. Necastro seconded that the Brookfield Board of Education authorizes Brookfield Local School District's membership into the Ohio High School Athletic Association for the 2022-2023 school year. Schools eligible for membership are those that include one or more grades at the 7-12 level. Our athletic programs will be conducted in accordance with the constitution, bylaws, regulations, interpretations, and decisions of the Ohio High School Athletic Association. Dues at the high school level are \$50 per sport. There is no fee for grades 7 and 8 school sports.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

#### **#22-02-13**

##### **RESIGNATION**

13. Mr. Necastro motioned and Ms. Bonekovic seconded that the Brookfield Board of Education accepts the resignation of **Chelsey Hill**, Cook's Helper/Cashier, effective January 21, 2022.

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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-14**

**RESIGNATION**

14. Mr. Necastro motioned and Dr. Mihalcin seconded that the Brookfield Board of Education accepts the resignation of **Amy Bratton**, Cook's Helper/Cashier, effective February 2, 2022.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-15**

**RESIGNATION**

15. Mr. Necastro motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education accepts the resignation of **Aaron Loveless**, High School Math Teacher, effective February 16, 2022.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-16**

**RESIGNATION**

16. Ms. Bonekovic motioned and Dr. Mihalcin seconded that the Brookfield Board of Education accepts the resignation of **Josilyn Kirila**, Tutor, effective February 11, 2022.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-17**

**LONG-TERM SUBSTITUTE TEACHER**

17. Mrs. Sydlowski motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the hire of **Josilyn Kirila** as a long-term substitute teacher in the high school effective February 14, 2022, for the remainder of the 2021-2022 school year at a rate of \$178.66 per day (Base Salary, Step 0).

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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-18**

**CASHIER/COOK'S HELPER**

18. Ms. Bonekovic motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the hire of **Tabatha Hartzell** as a cafeteria Cook's Helper/Cashier effective February 14, 2022, as per Board policies, rules, and regulations.\* Hourly rate (cook's helper): \$11.35; hourly rate (cashier): \$13.25

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-19**

**UNPAID LEAVE**

19. Mr. Necastro motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the unpaid leave request of **Erin Banko**, First Grade Teacher, effective February 1, 2, 9, 10, and 11, 2022 (five days).

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-20**

**UNPAID LEAVE**

20. Dr. Mihalcin motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the unpaid leave of **Jessica Flanagan**, Kindergarten Teacher, effective February 28, 2022 (at which time her FMLA concludes) through the end of the 2021-2022 school year.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-21**

**UNPAID LEAVE**

21. Ms. Bonekovic motioned and Mr. Necastro seconded that the Brookfield Board of Education approves the unpaid day of leave request of **Megan Rodgers** on April 4, 2022.

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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-22**

**LANE CHANGE**

22. Mr. Necastro motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the salary lane change for the following certificated employee to be effective August 1, 2022:

**Ashleigh Sulick**                      Grade 4 Teacher                      \$43,353.10 (Masters, Step 4)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-23**

**BAND FIELD TRIP CHANGE**

23. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the change of destination for the Brookfield High School Band field trip from Chicago, Illinois, to Nashville, Tennessee. All costs and details associated with this trip scheduled for March 17, 2022, through March 19, 2022, will remain the same as presented in the November 17, 2021, agenda.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-24**

**2021-2022 SUPPLEMENTAL CONTRACT**

24. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the following 2021-2022 supplemental contracts for the individuals below as per Board policies, rules, and regulations\*:

**Adam Hughes**                      Head Boys' Track Coach                      \$3,106 (Step 7)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

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**#22-02-25**

**2021-2022 SUPPLEMENTAL CONTRACTS**

25. Dr. Mihalcin motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the following 2021-2022 supplemental contracts for the individuals below as per Board policies, rules, and regulations\*:

<b>Kevin Boyd</b>	Asst. Boys' Track Coach	\$2,125 (Step 7)
<b>Chris Fahndrich</b>	Asst. Boys' Track Coach	\$2,125 (Step 7)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#22-02-26**

**2021-2022 SUPPLEMENTAL CONTRACT**

26. Ms. Bonekovic motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the following 2021-2022 supplemental contracts for the individuals below as per Board policies, rules, and regulations\*:

<b>Bob Rodgers</b>	Head Girls' Track Coach	\$3,106 (Step 7)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

**#22-02-27**

**2021-2022 SUPPLEMENTAL CONTRACT**

27. Mrs. Sydlowski motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the following 2021-2022 supplemental contracts for the individuals below as per Board policies, rules, and regulations\*:

<b>Keith Joseph</b>	Asst. Girls' Track Coach	\$2,125 (Step 7)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

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**#22-02-28**

**2021-2022 SUPPLEMENTAL CONTRACT**

28. Dr. Mihalcin motioned and Ms. Bonekovic seconded that the Brookfield Board of Education approves the following 2021-2022 supplemental contracts for the individuals below as per Board policies, rules, and regulations\*:

<b>David DeJoy</b>	Head Softball Coach	\$2,943 (Step 4)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-29**

**2021-2022 SUPPLEMENTAL CONTRACT**

29. Ms. Bonekovic motioned and Mrs. Sydlowski seconded that the Brookfield Board of Education approves the following 2021-2022 supplemental contracts for the individuals below as per Board policies, rules, and regulations\*:

<b>Patty Hammond</b>	Asst. Softball Coach	\$2,125 (Step 7)
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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-30**

**2021-2022 SUPPLEMENTAL CONTRACTS**

30. Mr. Necastro motioned and Dr. Mihalcin seconded that the Brookfield Board of Education approves the following 2021-2022 supplemental contracts for the individuals below as per Board policies, rules, and regulations\*:

<b>Mike Rotunno</b>	Girls' Softball Volunteer	\$0
<b>Ken Forsythe</b>	Girls' Softball Volunteer	\$0

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski  
Nays: None  
Motion Carried

**#22-02-31**

**EXECUTIVE SESSION**

31. Mrs. Sydlowski motioned and Mr. Necastro seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of:

\*" ...in compliance with Board policies and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

1. **To Consider Personnel Matters** - considering the (select one or more) appointment, **employment**, dismissal, discipline, demotion, or compensation of an employee or official of the school district.
- \_\_\_\_\_ 2. **To Consider the Purchase or Sale of Property** - considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.
- \_\_\_\_\_ 3. **To Consult with Legal Counsel** - meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.
- \_\_\_\_\_ 4. **To Discuss Negotiations or Collective Bargaining** - (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.
- \_\_\_\_\_ 5. **To Discuss Matters Required to be Kept Confidential by Federal or State Law** - considering matters required to be kept confidential by federal law or regulations or state statutes.
- \_\_\_\_\_ 6. **To Discuss Security Arrangements or Emergency Response Protocols of the District** - discussing details relative to the security arrangements and emergency protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

Adjourn to Executive Session. Time: 6:40 p.m.

Return from Executive Session. Time: 7:36 p.m.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None

Motion Carried

## **#22-01-32**

### **ADJOURN**

XII. Adjourn Board Meeting. Time: 7:37 p.m.

Moved by Mr. Necastro and Seconded by Mrs. Sydlowski

Aye: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nay: None

Motion Carried

The next meeting of the Board will be held in the George Economides Board Meeting Room on March 16, 2022, at 6:00, with the work session starting at 5:30.

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